

**Exeter Gymnastics Club**  
Reg Charity 294294  
**Minutes of Meeting 4<sup>th</sup> June 2013**

1: Attendance: Yvonne Budd, Merial Fry, Richard Franks, Alan Cleave, Tim Johns, Mike Euridge, Michelle Hamilton-Kendall

2: Apologies: all present

3: Minutes of Meeting 9-4-2013 are to be amended to include the following information: Mike intends to set up a new Sub committee to draw up an action plan, this will consider funding available from all sectors, time frames for the investment & applications. 'Two people have already been approached, Ian & Helen who have experience in fund raising and will explore what funds are available and from where'

4: Matters arising from last meeting:

Fire extinguishers have been purchased & installed as recommended.

Internet fund raising – TJ made no progress & apologised & will find info for next meeting.

Bank of Scotland has been approached for internet banking

Stones solicitors fee will be £300 to amend the holding trustees named on the deeds. It was discussed & agreed that four trustees would be prudent, the deeds are held at HSBC, TJ to draft a letter & send to Yvonne to proof & present to the bank requesting the deeds are released to us, this should be via email & hard copy.

RF to approach Stones asking for all they info they require from us the committee, regarding current & future trustees to complete the change of holding trustees named on the deeds.

5: Accounts. Yvonne is waiting for all receipts from the May Fayre before we can announce income from this event. Merial wished to extend her thanks to all who planned the event & worked on the day.

Cheer Fest: Team registration, a satisfactory number of teams have registered, ticket sales have not started yet. We'll continue to support the event as EGC (as will EOGC) as Cheer is a valued part of the club. Re BOS internet banking – this has not been simple but as of the meeting date Merial has more info so this continues as 'WIP'

The cost for boys regional & club judges costs are approx £600 which have been found from EOGC & grant from Exeter CC Sport & Rec these qualifications are essential for the coach & judges ongoing programme for EOGC

Premises: (from Mike) The 'on-going inspection & improvements continues, for example the kitchen area has a Health & safety inspection pending for equipment, premises & personnel to deliver food in a satisfactory environment. Monies from the shop are being collected & deposited by the 'Friends' via Yvonne, Mike requested we list on the insurance policy a 'cash on premises' amount of £600, Yvonne to explore the effect on our premium.

Future 'Development': Ian & Helen will be invited to the next meeting to meet the trustees. They are already in communication with Active Devon, East Devon, ECC & DCC regarding funds & premises. Mike's happy we're conforming with the criteria for BG in order to apply to them for future funding. Mike is now a Director of English Gymnastics. The current plans passed for development shall not be forgotten but maybe run & disused in tandem with a larger development

A full Risk assessment of the club & facilities is 'ongoing' and will be re-assessed every 12 months to satisfy the requirements of Gym Mark ie Code of conduct for Gymnasts &

parents attending the gym. Mike is intending to utilize volunteers for selected duties within the organization.

New CC cameras are being installed these will be colour, with better coverage & definition.

AOB: Mike is to be awarded a Honorary Life Membership of BG – to which we all offered our congratulations on a well deserved award.

Next meeting planned for 30<sup>th</sup> July 19.30.

Meeting closed.