**Present:**

Tim Johns Yvonne Budd Alan Cleave

Mike Euridge Vikki Jehu Richard Franks

Michelle Hamilton-Kendall Marie Evans Vikki Charters

Marie Evans Jess Hurrell Jayne Reid

Suzanne Finch Blueboy Hachipuka Zoe Carr

Nicola Booth Barbara Wheatley Celia Vitale

Amy Finch Rachel Finch Elicia Down

**Apologies:** Meriel Fry, Gillian Cleave, Debra Long

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**Minutes of Last Year’s AGM**

Tim proposed minutes be adopted as a true record, this was seconded by Vikki Jehu. All agreed.

**Chairman’s Report**

This year has been a year of maintenance & recovery from last year’s building/refurbishment of the last part of EGC Bull Meadow Road. It’s great to see that the ‘Bike shed’ area has been utilized by Mike as it was intended for, to extend the training & conditioning area. The quality of build can be now be appreciated and so the investment can be fully justified.

I applaud Mike & his staff for their continued commitment to all the gymnasts that attend the club. My feeling is that it’s a positive and happy place for all to learn initial skills and then achieve higher levels of performance. I also commend them for continually improving their skills & coaching qualifications whether they’re established or new to their coaching career. This ongoing development is crucial to service we can offer at all levels.

Starlites Cheer leading are now a strong club in their own right & thanks again to Mike for supporting them through their establishment. Now they’re sub-tenants and we wish them well in their development. We welcome Taekwondo classes to the premises, when qualifying for the grant funding we assured Exeter City Council we were part of a community based facility, the use of our facilities and extension by the 2 mentioned organizations totally support this claim.

I hope you’ll find the treasures report satisfying given the recent spending. We’re in a well-managed position thanks to the donations received or bequeathed to us and the ongoing activities of the small but dedicated band of fund raisers keeping the shop open as an area for family’s social interaction during gym sessions & competitions hosted here. For 2017 I aim to support shop activities more, by encouraging greater participation so that the commitment is shared between more people. I also want the committee to grow so that skills & continuity is assured for committees in the future hence the need for alteration of our constitution in this meeting.

An ongoing project has been to install lights on the path to & from the club in Bull Meadow Park. A very recent development has given the expectation that this will happen very soon, with shared funding from our Club funds and Exeter City Council. The bequeathed donation from Brian’s estate making this possible and appropriate after many years helping here.

EGC is now entering its 50th year. There are celebrations being planned for next year and all being well more social and fundraising activities I hope these are well supported as I’m confident they’ll be great events. 50 years is a great achievement I congratulate previous committees & trustees for getting us this far and give the challenge for future committees to keep the standards & develop EGC further again.

Lastly thank you to the committee of 2016, it’s been a pleasure working with you & I hope you’ll be available to manage EGC in the future.

*Tim*

A copy of his report will also be available online and will be put on the Trustees Noticeboard.

**Treasurers Annual Report for the Year to 31st August 2015**

Yvonne circulated copies of the Annual Report and Accounts that have been submitted to our accountants, but have not been audited, as it is not deemed necessary. These can be found at ***Appendix A*** Yvonne reported to the committee as follows:

EXETER GYMNASTICS CLUB

Charity No.294294

At the end of the financial year the accounts are looking very healthy. We have had a tax refund from the large donation we received last year of nearly £6,500. We also received an amount of £4,000 from Brian Hayman’s Estate.

Due to the fact we hire our premises and equipment to Cheerleading this has brought in over £3,400 plus £341 from Taekwondo.

With the membership fees we receive each year and the hire charges above there is less pressure for us to fund raise except when we have a special project like a new piece of gymnastic equipment, but I do think fund raising also has the benefit of bringing people together.

Money also raised this year came from the shop which made nearly £4,000, the Gala, the Awards Night, the Auction and the Christmas cake sale. Our thanks go to the parents and gymnasts who helped to raise these funds.

Our biggest single annual outlay is for the building and contents insurance due in November. The cost, at the moment, is about £2,500. We are at present insured with Arista Insurance.

This financial year we gave a grant towards the purchase of foam for the pit, landing module, training block, bed for trampoline and a high bar.

Exeter City Council has given us a Discretionary Grant on our rates up to 31.03.2017. They will review it in January 2017 to establish if relief is to continue beyond this.

My thanks go to every one of you who have helped, donated or spent their money on any of the fund-raising events and I hope you will continue to support the new committee.

Yvonne Budd

*If anyone would like to comment or discuss the accounts, please do not hesitate to contact Yvonne.*

**Coaching Director Report**

***Coaching Director AGM 2016 Report dated 16th November 2016. Every year has special events to remember & is, as always, so busy and 2016 has been no different!***

1. **Membership:** At 1148 we are at capacity in all areas of membership and have a long, but active, waiting list. The 2016/17 BG Club Gym Net membership programme reflects a 100% registration with BG at the start of the membership year.
2. **Communications:**
	1. A review of the club website has been made and a new one is being developed and should be introduced early in the new year.
	2. Improvement in communication continues to develop with the ‘Suggestion Box’ and ‘Parents Forum’ sessions on a Friday evening which can be either open or personalised if a session is pre-booked. As expressed at the recent “Open Week” should there be any suggestions or comments on these forms of communication please speak with the me or Suzanne. Thank you.
	3. It is confirmed that the Club ‘Date Sheet’ for 2017 is now on the website.
3. **Workforce:**
	1. We currently have 34 paid staff on the workforce and they are supported by many volunteers from the Committee, “Friends of EGC” and Young Leaders,
	2. Welfare Officer: Kylie Baker continues to serve and has requalified this month
	3. First Aiders: Kylie Baker plus 10 other coaches are qualified.
	4. NB: A Defibulator added to the equipment and sited in the Reception Office and 10 of the staff are to be trained shortly.
4. **Coaches: This year we have had qualified:**
	1. 3 x Level 2 WAG Coaches
	2. 1 x Level 2 MAG Coach
	3. 2 x Level 1 WAG / General
	4. 10 x Young Leaders on Award Scheme Core Coaching Course.
	5. 6 x coaches are currently on Level 1 / Level 2 courses
	6. Club Management: Suzanne Finch.
5. **Judges:** With the Olympic year in 2016 new judging cycles are expected and anyone with any interest to help in this area would be appreciated, we have lost most of those who trained after 2012. Courses soon!
6. **Students on Work Experience:** This year we have had four students for a one week attachments from school.
7. **University Volunteers:** We still get a number students making contact however it is rare for this interest to materialise into anything regular, but it is good that it happens. They really want work placements and we are at strength in all departments.
8. **Gym Mark Matters:**
	1. As in 2015 the new cycle Gym Mark accreditation is being designed by British Gymnastics and whilst this is being done our previous 2014/15 accreditation is valid until the new system comes into force.
	2. All Coaches over 16, a total of 46 have successfully completed the required “Safeguarding & Protection Course” and all hold an in date “Enhanced” CRB.
9. **Governance:** For just over thirty-four years the governance of the Exeter Gymnastics Club has taken the format of:
	1. The Charity own the Freehold of the premises.
	2. The Charity lease the premises to Mike Euridge (ME) as a sole trader to conduct gymnastics for the membership. The lease ends in 2032 and ME will be 87 years old!
	3. This governance arrangement is to be address as soon as is possible.
	4. Development of the current premises is now complete and it would be intention in the future development of the club in association with partnerships to extend the property by building a new state of the art training and competition complex for Men’s and Women’s Artistic, Tumbling, Freestyle and Trampoline gymnastics.
10. **Gymnastics Performance:** In both the Boys and Girls Squads results have shown that progress is being made, congratulations to all the coaches and gymnasts 2017 could be a good year!. Results and reports are published on the website and on the club face book page.
11. Boys Elite, Club, County levels: Sadly this year we have lost George Honnor to Falcons in North Devon due to a family relocation. Six boys represented the South West at the National Finals. Victor is National Champion at Level 5 and the SW are regional Champions! Well done. Victor has had several Internationals this year and will compete for GB on 27th November in a 4-Way International in Lisbon. Well done. Victor Yeo and Leo Kirby on the Gifted and Talented Child Programme continues and is working very well. The liaison with St Luke’s Academy continues to working very well. We have eight boys in the Regional Squad.
12. Girls Elite, Improvers, Development Groups: Sadly, this year we have lost Aimee Westlake to Bristol Hawks due to a family relocation. There are to be no SW Girls Squad Training in 2017, the time has been reallocated to coach development with seven clinics for coaching and judging. The Devon Squad will continue with a Trial on 15th January at Exeter Rochelle Hamilton-Kendall has been preselected, well done.. The Girls in the Elite Squads of Flo Evans, Rochelle Hamilton-Kendall continue to enjoy opportunity to train during the day on the Gifted and Talented Child Programme. It is expected that the progress being made currently will continue into 2017. Thirty-six girls successfully passed their club Grades. In a new area the 2008 & 2009 squads competed in the new SW Competition "The Spark" in Bath all did well and it was a great experience and this competition will be in the programme for 2017 for the 2009, 2010 & 2011. The 2008's will be doing their Grade 6 in-age in December at Plymouth.
13. Micro Squad Sessions: The formation of junior groups in both boys & girls has been developed this year with the 2010 competing in the "The Spark" in the hope that we will develop talent at least two years before they can compete at county and regional levels. The 2010 should move out of Micro’s in January anf the new 2012 should join!
14. Pre-School Gymnasts: The recreational programme of:

Pre-School: Baby Gym (17),

Mother & Toddler (261),

Gym Tots (123),

1. Boys/Girls Recreational: (174) and Girls Recreational (393), sessions continue to improve and has been a great success with a well-motivated team of coaches delivering a positive structure of development. The performance level of the recreational gymnasts continues to improve which again was reflected in the improved results this year of Reward Scheme Badge Testing, Club Competition, Teign View Invitation, English Rivera Competition and the Exeter Challenge Competitions
2. "Recreational 2 Groups" The formation of the girls " Rec 2" has proved very positive and is to be extended with a 2008 and 2009 born groups starting to train for one and a half hours which hopefully will increase their opportunity in the recreational arena of work.
3. **The Waiting List (OWLS):** For most age bands girls and boys the waiting list is most unhealthy with over 600 children listed, we have taken several measures to try and encourage those on the list by starting sessions on Saturday evening from 4.00pm to 7.00pm. We have also offered those on the waiting list an ‘Open Session’ with a chance to train for one & a half hours during the lunch period in half term and during the holidays, these are published by e-mail to those on the waiting list, this year they have been well received.
4. **Free G (Freestyle Gymnastics):** These sessions are ever popular and continue to grow offering a great opportunity for the boys / girls over 8 years an alternative to formal gymnastics sessions. The monthly “Free G Blast” sessions on Sunday 5pm to 7pm have proved extreme popular with 30 boys and girls attending the October Blast.
5. **My Gym Groups: These** have increased to five groups in the club and can form themselves as and when needed to accommodate gymnasts who no longer wish to train formally at a specific level but do not wish to stop training, some totally self-train for up to 2 hrs a week on a fun developed programme designed by themselves.
6. **Adult Gym:** We now have two sessions of adult gym, one run by Steve & Vikki Jehu and one by Sarah Wiseman & Ed Scott, both are thriving in their own ways and not short of members!
7. **Camps & Improver Courses & ‘Open Waiting List Sessions’:**
	1. The Easter and Summer Camps were again a great success this year for the squad gymnasts.
	2. The three-day Improver Courses during school half-terms and holidays have been over full at times with children from the waiting list using them to get some gym training whilst they wait for a place in the club! We have included in this programme the Open Waiting List Sessions and if the first one in October was anything to go by they will be in great demand.
	3. All these programmes will continue in 2017 but there will only be five courses and badge testing days to correspond with the five annual terms,
	4. The Reward Badge Testing Scheme has been a total success with well over a hundred gymnasts attending each timeof the five sessions and will continue to be in the programme for 2016.
8. **Premises:** It was confirmed on Monday that we are to have two extra lamp standards along the path to the gym club. This will cost the club £3,000.00 the remainder paid by ECC. Thank you this the result of many years lobbying by numerous members of the club over the last 20 years!!
9. **Miscellaneous:**
10. The Club continue to host Regional, County, Schools and Recreational Competitions as well as Regional and County Squad Training sessions. NB, we have just been granted funds for the replacement of equipment for this service!
11. We now provide a facility for use by special needs gymnasts from Ellen Tinkham on two days a week and a third training visit for pupils with sensory awareness training requirements with their physiotherapists.
12. We also play host to the Exeter University Team who currently train on Wednesdays in preparation for the British University Competitions.
13. The Club also run the Devon Schools Floor & Vault for BSGA under the leadership of Yvonne Budd.
14. The Club are represented at the Exeter Council for Sports & Recreation Committee meetings.
15. Yvonne Budd serves as Treasurer to DAGA and Devon School Registration Secretary.
16. I would like to thank the Club Work Force for all their hard work this year on the membership and the improvement of standards in all aspects but particularly in the level of coaching and care to the gymnasts.
17. May I also thank the Trustees, Friends and Club Members for the excellent support in 2015.
18. The current Lease and Agreement between the Exeter GC and EOGC (Mike Euridge) is operating correctly and most successfully and it is confirmed that the premises are inspected regularly by a competent person and that the club is registered with the new Fire Risk Assessment Requirements which came into force on 1st October 2007. We have had a Fire Inspection this year from the local fire services.
19. It is confirmed that our Work Place Pensions Auto Enrolment date is 1st January 2017

*Mike Euridge, Coaching Director Exeter Gymnastics Club.*

**Rule Change(s) if any**

Tim had proposed the following amendments to rules – highlighted in **red**

5. CLUB COMMITTEE: -

The Club shall be administered by an Executive Committee of Trustees (hereinafter referred to as ‘the Committee’) in accordance with the Charities Act 1993 and shall consist of not more than **10 (ten)** members: -

 (a) Chairman

 (b) Secretary

 (c) Treasurer

 (d) Holding Trustees/Other Adult Members

If a position becomes vacant during the year, the Committee may co-opt not more than 2 members in any one year.

The Committee shall have the power to create one or more sub-committees consisting of one or more Committee members for the purpose of performing any function or duty, which in the opinion of the Committee would be more conveniently undertaken or carried out, by a sub-committee. All acts and proceedings of any such sub-committee shall be reported to the Committee.

The Coaching Director and/or his representative shall not be members of the Committee but shall be invited to attend as advisors in a non-voting capacity.

Nobody shall be appointed as a member of the Executive Committee who is aged under 18.

13. HOLDING TRUSTEES: -

There shall be not more than four or less than two Holding Trustees of the Club.

The first Holding Trustees shall be appointed by the Committee and the property of the Club (other than cash which shall be under the control of the Treasurer) shall be vested in them to be dealt with as the Committee shall from time to time direct by Resolution (of which an entry in the Minute Book shall be conclusive evidence). Provided they act only in accordance with the lawful directions of the Committee the Holding Trustees shall not be liable for the acts and defaults of its members.

The Holding Trustees shall hold office until death or resignation or until removed from office by a Resolution of the Committee, agreed by a majority. Where necessary the Committee shall appoint an additional Holding Trustee or Holding Trustees by Resolution.

For the purpose of giving effect to such nomination the Chairman is hereby nominated as the person to appoint new Holding Trustees of the Club within the meaning of Section 36 of the Trustee Act 1925 and he shall by deed duly appoint the person or persons so nominated by the Committee as the new Holding Trustee or Holding Trustees of the Club and the provisions of the Trustee Act 1925 shall apply to any such appointment. Any statement of fact in any such deed of appointment shall in favour of a person dealing bona fide and for value with the Club or the Committee be conclusive evidence of the fact stated.

**The Trustees are authorised by the committee at their invitation to enter loan agreements with nominated banks/lenders when appropriate.**

16 ALTERATIONS TO CONSTITUTION: -

No alterations or addition to the Constitution shall be made except at an Annual General Meeting with a Quorum of at least 10 Adult Members. In the case of the Annual General Meeting article 9 or Extraordinary General Meeting article 11 must be complied with. No alteration or addition shall be made to clause 2 (Objects), clause 15 (Dissolution) or this clause without the prior approval in writing of the Charity Commission and no alteration shall be made which would have the effect of causing the Club to cease to be a charity in law.

Yvonne Budd seconded these and all were in agreement that these changes should be adopted and amended in the constitution.

**Election of Committee**

Tim Johns, Yvonne Budd, Vikki Jehu, Alan Cleave, Richard Franks and Michelle Hamilton-Kendall, Marie Evans and Debra Long were all happy to stand again and Tim proposed these members en-masse, seconded by Yvonne Budd, all were in agreement. Tim asked if any other members would like to join the commitee for the forthcoming year; Jess Hurrell would be happy to join and was proposed by Michelle Hamilton-Kendall, seconded by Suzanne Finch, all were in agreement.

For roles within the committee, Marie Evans proposed that Tim Johns take on the Chair, seconded by Richard Franks. Tim Johns proposed Yvonne Budd as Treasurer, Seconded by Vikki Jehu. Vikki Jehu was proposed by Tim Johns as business secretary, seconded by Suzanne Finch. Tim proposed Michelle Hamilton-Kendall as minute secretary, which was seconded Marie Evans. . All agreed with the election of officers.

**Any Other Business**

* Tim had not received AOB from members who were not able to attend AGM. However, he would like to see the Friends Committee reformed again to help support future fundraising and social activities.

**Date of Next Trustees Meeting**

Thursday 19th January 2017 at 7pm.

Meeting finished at 8:15pm