**Present:** Tim Johns Yvonne Budd Mike Euridge

 Alan Cleave Marie Evans Debra Long

 Michelle Hamilton-Kendall Jess Hurell Seb Martens

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**1. Apologies:** Richard Franks

**2. Minutes of last meeting**

 Minutes were agreed and would be available on DropBox.

**3. Social Events – 2018 Presentation Evening**

Amy Finch was in attendance for this part of the meeting. Amy confirmed she had booked Fingle Glen and confirmed date is Saturday 7th July. a buffet would be available. Voting this time would be done just by the coaching staff. Tickets would be priced at £12 each and will cover cost of trophies and venue. Trophies would be presented for main categories and there would be certificates for the “fun” ones. Jess asked if there would be a disco this time and Amy had not booked one. The committee agreed that it would be good to have a disco and would be happy to support the cost. Michelle said one of the boy’s parents does discos and would approach him for availability and cost. The committee also said they would look at organised raffle prizes for the night. The committee thanked Amy for taking the time to organise event.

**4. Premises**

 Mike said the sound-proofing was now complete. Michelle asked whether a Velux-type window could be put in the viewing/coffee shop area as one of the parents offered to speak to Mike, as he fits these. Mike would discuss this and report back to the committee.

**5. Coaching Report**

 Mike confirmed there are 1100 members and there were still waiting lists for some age groups. Open Week went very well and he wanted to commend coaching staff for their hard work. Eddie has now been given an extension to his contract for a further 6 months. Lucy Phillips has now left to pursue her career outside of gymnastics and Ed Scott, Charlie Havill and Finlay Culver-Evans will be leaving during the Summer. Mike is hoping to have another coach in place to run the freestyle unit. Verity Tapp is now the Welfare Officer with Jemma Rivers her deputy. In terms of training; Vikki is now in the process of completing her Level 4 exam; Eddie; has completed Level 4; Amy has nearly completed Level 3; Taylor is completing her last assessment for pre-school as well was starting her modules for Level 3 and Adam is completing Level 1.

 Mike said the club were complying with the new GDPR data protection law that comes into effect from 25th May and has asked members to re-sign forms to confirm if they agree/do not agree to comply and what limitations may need to be put on place.

 Looking back at the Christmas Gala, Mike informed the committee that the Memory Card purchased to record the gala had some how become corrupt. He thinks some, if not all, the video can be taken off but there would be a small cost involved to get an expert to do this. He wanted to know if the Committee felt it was worth doing. Most of the committee thought it should be done and, if not to be sold to parents (as has been done in the past), but to keep a copy as a record for history of the club and event. Mike would get this done.

 Tim asked if there was anything the Trustees could help with in terms of funding apparatus and it was unanimous that a new floor is needed. Mike said the cost is likely to be anywhere between £34,000 to £48,000 but would be beneficial to have a top spec floor, preferably made by Gymnova. The Trustees agreed and would help support this by looking at fundraising and looking into how we could tap into grants, i.e. Awards For All, Chiefs Foundation, Sport England.

**6. Treasurer’s Report**

 Yvonne had circulated accounts to Trustees. Yvonne confirmed the annual accounts had now been sent to the Charity Commission.

**7. Land Evaluation**

 This item would be deferred to a future meeting when Richard is present and can update the committee

**8. Plaque for ‘Light up the Park’**

It was agreed Tim would get a plaque ready to put up.

**9. Fundraising**

This was discussed as part of the coaching report and fundraising for a new floor. However, Tim asked if The Friends could also come up with events amongst members to support this. We had put on a display in Princesshay which worked well and Tim offered to contact the Council about this. Michelle said a few parents had come up with ideas for fundraising and would follow these up. It was agreed a separate fundraising committee would meet to take these ideas forward.

**9. Date of next meeting**

Tuesday 5th June at 6:30pm.