**Present:** Tim Johns (Chair) Yvonne Budd Mike Euridge

 Richard Franks Vikki Jehu

 Michelle Hamilton-Kendall

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**1. Apologies:** Alan Cleave.

**2. Minutes of Minutes 21st January 2015**

 These were agreed as a true record.

**3. Matters Arising**

Tim has all paperwork ready to post to Russ Hussey at the Council. Michelle had not seen an email regarding Give as You Live to members. Tim will ask Alan to do this.

**4. Treasurer’s Report**

 Yvonne circulated copies of the accounts to committee. It shows just over £45,000 in accounts, however, of that £2200 is being held for Malta trip and £650 for USA. So we have £42,000 in account. Rent of £1,500 is due. We have £6,000 in Bank of Scotland account.

 Exeter Cheer Account: Mike confirmed that the organisers of the Cheer Festival had now formed themselves as a community club with their own constitution and committee. It was agreed by all that monies held can now be released to the new formed group. This is for the Cheer Festival Committee only and is separate from the general cheer group arm of the gym club.

 Revised build quote and funding: In terms of funding for the new build, with the loan of £59,000 from HSB and grant from the Council of £40,000 we will have £148,500 funds. The builders account with VAT is £149,640. So there is a shortfall at present, but it is hoped with fundraising and future rental income, this will cover costs. To access the New Build Bonus from the Council, they require an invoice from the Builder. Mike and Tim to liaise with Builder to get an invoice for first £40,000 of work to be started. It was agreed that work should start in 3 weeks as Mike would like work completed before the trip to Malta. Some work would need to be done prior to this to clear out shed, but he would ask Stage by Stage to help with this, as it is some of their stuff in there. Mike is going to find out if tarmacking is included in builders invoice. Also the cost of flooring of the new studio may need to be funded – depending on what is to be put down. Tim asked if we had an overdraft facility with HSBC, as this may be a back up option if needed. Yvonne wasn’t sure but would check with bank. The Trustees also agreed that there was no reason why membership fees could go up and could be discussed at a future meeting. It would need to be agreed at the AGM.

 Tim suggested a presentation evening should be organised to update members on the build, similar to that which he gave with Mike to the Council for the grant application process.

We’re awarding funding of between £1,000 and £50,000 to community projects that will make a real difference to the lives of local people, now and in the future.

 Jewson’s Funding Application: Tim had circulated an email from Helen Honnor to the Trustees about another funding opportunity. They are awarding funding of between £1,000 and £50,000 to community projects that will make a real difference to lives of local people, now and in the future. Tim offered to apply on a similar basis to the grant to the Council, all Trustees agreed.

**5. Fundraising**

Michelle said it has not been easy arranging a Friends Meeting, however, the shop is normally covered now. She said with boys fundraising for USA and now girls for Malta, different ideas need to be looked at for general fundraising. For Malta, a date of Sunday 10th May has been given to run the Car Boot Sale at Matford, as well as parents coming up with other ideas. There is still a short fall for the boys, so Jeanette is still selling sweet bags for this purpose.

Tim has some ideas which need to be looked at and discussed. Michelle has requested the Gym Club be added to the list for a bucket collection during a home game at Exeter City FC. We have a 2nd date in November for the Charity Car Boot Sale at Matford. Fundraising will be a standing item at meetings for discussion.

The May Fayre is our next big fundraiser and Taylor Cleave is organising event. Yvonne is arranging prizes for the silent auction and Michelle is meeting with Taylor to see how Friends can support the event. It was noted that with the building works going on during the May Fayre, this would need to be noted when organising layout of stalls etc, especially the BBQ, which will need sited in a different place this year.

**6. Solar Panels**

Mike had a site visit from a company to see if we can generate income from having these installed. Following this it looks like we will only generate a smaller 10kw of energy and company that visited only look at sites offering at least 20kw. Although there are companies that deal with smaller units. Tim still thought looking at ways of using green energy is a good proposition. There are grants available for backing green energy uses and would look into this.

**7. Any Other Business**

Fire Inspection: Following this Mike had put notices up on doors as it was noted that members should also take responsibility for duty of care of themselves during times at the gym club. They would like to see more fire alarms in-situ, but this is a request rather than a requirement to fulfill legislation and will not affect our GymMark status.

Photos of Committee: Yvonne said the photos need updating on notice board; namely Meriel coming off and Vikki included. Vikki would get a photo to Yvonne or Michelle and this can be changed.

**8. Date of next meeting**

No date set. A meeting would be arranged once building works have started.