**Present:** Tim Johns Richard Franks Marie Evans

Mike Euridge Seb Martens Marie Stephens

Yvonne Budd Michelle Hamilton-Kendall

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**1. Apologies:** Alan Cleave, Richard Franks and Vikki Jehu.

**2. Minutes of last meeting held on 21st May 2019**

Minutes were agreed.

**3. Matter Arising**

Michelle said she had attached ideas received in response to the survey as an appendix to the previous minutes so the committee could see them. It is a very long list and some of the suggestions are already been looked into. Tim said he would look at list and prioritise and allocate actions for a future meeting.

**4. Social Events – 2018/2019**

BBQ/Treasure Hunt – Marie said her husband Alan would help run the BBQ, with support of another volunteer, and will drop it off to the gym club ready for event. It was agreed event would run from 2pm onwards and cost would be £5 per ticket, which would include free entry to the Treasure Hunt. Marie had looked into the possibility of an alcohol licence for event, but it was agreed that it would be easier for people to bring their own. Mike suggested we liaise with Vkki and Francisco to get support from coaches and young leaders to run some games during afternoon.

Seb had spoken to Meriel for an example of a treasure hunt done before but Yvonne had also recently done one. Seb agreed to run through it and check it is still OK and nothing has changed.

Michelle would produce a checklist of what was needed on the day with the name of volunteers who are helping.

Sleepover – Date to be confirmed by coaches.

Movie Night – Tim suggested this could be an event to consider, possibly in November.

Awards Night – This event will not take place until 2020 and the committee will liaise with Amy Finch to discuss at a future meeting.

For information, attached at **Appendix A** is the responses for ideas to events/new suggestions, which the committee can look at and follow up at future meetings.

**5. Fundraising**

Chiefs Foundation: The committee discussed the emails received from Vikki regarding fundraising and applying to the Chiefs Foundation. Following discussions with Mike, the priority for the club is to raise funds to replace the foam, which is likely to cost in excess of £12,000. The committee would look at application form and apply for the full amount.

Grants: Yvonne asked if anyone else can take over looking at grants available and applying, as she would like to hand this over. Seb said he had already tried to log on to the Grants.gov website but needed an email address. There is one that is used for the Trustees and Tim would send this to Seb. Mike said there is a ‘Grants Committee’ that use to meet run by Exeter City Council and suggested a committee member attend, it was for Sports and Recreational groups. Tim would find out more information. Michelle said she had attended one of these meetings in the past.

‘100 Cub’: Tim will try and organise this for launch at the BBQ on September 14th.

**6. Premises**

Windows: It was suggested that we could apply for funding for replacing windows from the Heritage Fund, as we are in a ‘conservation area’. Tim said he would contact the Conservation Officer at Exeter City Council who may be able to advise further with this.

**7. Coaching Report**

Please see attached Coaching Directors report.

**8. Treasurer’s Report**

Yvonne had circulated accounts to Trustees.

**9. Date of next meeting**

Wednesday 11th September at 6:30pm

Items to carry forward: Plaque for Light up the Park