Exeter Gymnastics Club Committee Minutes

Date 21st January 2015

Invitees:

Tim Johns (Chair) Yvonne Budd Richard Franks

Mike Euridge Alan Cleave Vikki Jehu

Michelle Hamilton-Kendall Meriel Fry

---------------------------------------------------------------------------

1.Apologies Michelle H-K

2.Minutes meeting 18th Nov, these were made available & no edits were suggested

3. Premises – Building up-date, inc:

Planning, this has been approved, published & a copy is on the committee notice board

HSBC their offer is confirmed & a time frame for drawing the monies will be made when the builder is appointed & the payment schedule needs to be adhered to. Tim to keep up dialogue

ECC correspondence is positive still, we need to return the signed application Tim & send copies of the 3 building quotes for evidence of ‘best value’, Tim has copies & will send these

Builder, Cockman is the lowest price & preferred option in terms of communication & preparation of the logistics with Mike, a final confirmation of price & schedule is pending as there has been long time gap since the quote was first submitted, Mike will confirm this, the current advise is that the moment we advise them to proceed, there will be 3 weeks before the work on site starts then it will be complete in 5 weeks after that, Cockman have been very good at ‘isolating’ their team & will make very little intrusion into the day to day functionality of the entrance, disruption might only be 1 day, during this period Mike will use the fire door access into the park. They will bring all their own ‘services’ so security in the gym & for visitors is as normal.

Timetable, further to the above, we wait for a confirmation of price, then we agreed we should proceed as soon as appropriate. We should check the T&C in their contract of work so we have full knowledge of potential problems Vikki.

4.Land Registry & holding Trustees, changes of names, Alan, Tim & Richard need to sign return the appropriate page with it being witnessed. Richard completed this at the meeting (Tim has subsequently done so)

5. CASC in 2015? This need constant review & more research, Tim to make discreet enquires as to our eligibility with funding organizations and report back at the next meeting

6. Donation Web site MyDonate & Give as you live, these are working well, Yvonne can’t see ‘live’ payments as at present we wait for the bank statement to add these to our accounts. Tim to ask HSBC the procedure for internet banking for our account so this info is visible ‘live’

9. Treasures report, as above the Give as you live & MyDonate site are adding funds, their paper work is not so easy to follow as the bank statements are not produced frequently enough, as above internet banking is to be investigated.

Tim requested an email went out to all members thanking them for their activity & success & encouraging everyone to keep this up – Alan to scribe & send this.

A donation of £500.00 has been secured from ECC Sports & recreation thanks to the application made by Mike.

The funds required for the USA(boys) and Malta(Girls) trips is going well, there is still a small short fall for the boys but expectations are that monies pending will just complete the requiements.

Mike has planning meetings pending to ensure the commitment from parents to support the funding for the girls.

10. Friends activity, pending events – Michelle send a report, all is well with the shop, raising funds during comps for both international trips. Michelle is concerned we don’t have the commitment to staff the 2 ECC boot sale dates, we need to check the potential income from these & either get enough volunteers, or decline the options, this to be reviewed.

Mike wanted to minute thanks for the help from staff & parents to re-stock the foam pit with the new covered foam, this makes a big improvement regarding comfort & durability of the foam.

Next meeting