**Present:** Tim Johns Alan Cleave

 Vikki Jehu Richard Franks

 Yvonne Budd Marie Evans

 Michelle Hamilton-Kendall

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**1. Apologies and Welcome:**

Apologies received from Mike Euridge.

**2. Minutes of meeting held on 20th January 2016**

 All copies of minutes are now available to view in Dropbox. These were agreed.

**3. Building Works**

 As Mike was unable to attend, this would be deferred to next meeting. An official opening should be done with the Benefactor, but still to be arranged.

**4. Exeter Swimming Pool**

Exeter City Council are putting together a Strategic Leisure Plan for the City. However, Vikki thinks at the moment this only includes details of the new swimming pool.

**5. Club Management Structure**

 Trustees are still awaiting an update from Mike. Alan asked if we (Trustees) would be receiving written proposals from Mike before we meet, so that we can discuss and comment on proposals. There will be a lot of changes to the structure and role of Trustees and we all needed to be aware and discuss these. Vikki said that we, as a Charity, would seek legal advice and discuss the proposals, before discussing further with Mike. As it stands Mike is still a tenant and so nothing will change for the time being.

**5. Internet Banking**

 Tim asked how we could make use of this. Yvonne now manages accounts and it can be used to pay bills directly. No further action needed, as any info about banking and accounts would come under Treasurer’s Report.

**6. Treasurer’s Report**

This was circulated to group. Yvonne said the deposit had been paid to Fingle Glen for the Awards Night. A new fire extinguisher is needed in the new building at a cost of £175. Yvonne has done the Annual Returns for the Charity Commission, she asked Marie to email her some personal information which they needed, as she was now a Trustee. In terms of work around governance for the new club management structure, this would need to be deferred until Mike has forwarded and discussed his proposal.

**7. Fundraising**

 Give as You Live: Yvonne is the only one using this at present. If members log in and order goods via this website, retailers give between 1.5% and 2.5% back to the gym club. A way of advertising this should be done via Facebook. Suzanne would be asked to do this.

 Friends Activity: Unfortunately, there were no tickets available for the British Championships on Saturday 9th April. Sarah was looking to see if there was any interest if the trip was changed to the Friday or Sunday. Sarah Wiseman is organising the event, but the Trustees were not sure if this was going ahead.

 Lighting of the Path: Mike has spoken to the Council, who would like to carry out the work themselves even though we have offered to pay for it. Mike is looking at getting quotes.

 Awards Night: Amy Finch joined us to discuss the awards night. She confirmed that Fingle Glen had been booked. Posters and tickets had now been printed. Michelle suggested that the posters be put up asap, to inform members of the date. Amy would let Michelle know when tickets are available for sale, as these can be sold via the coffee shop, as well as reception. Mike had agreed the list of awards and some are being voted on by members, so these would be given out shortly. Amy is contacting a list of companies for sponsorship. Michelle offered the Friends help with finding sponsors and to help with auction prizes. It was agreed a Facebook page for event would be set up and Amy would email info to Alan, so he can send an email to members advertising event. The money raised from the awards night would go towards fundraising for the lighting of the path.

 Other ideas: Some Friends were coming up with ideas for fundraising ideas; quiz, Summer BBQ – utilising space outside where new building is; quiz – October/November time. Tim said any activities should be put to Trustees.

**8. Any Other Business**

 Tim asked if there were any sports grants that we could apply for. Yvonne said Mike had applied for £500 in the past from the Exeter Sport and Recreational Grant, but unfortunately did not get it this time. There are usually two or three meetings a year, where the Council discuss and offer grants. Mike use to attend these, but he has been so busy, so nobody has attended. Is this something one of the Trustees could do? Also, would we look for smaller grants for a piece of apparatus or wait for larger projects? This can be discussed at next meeting.

**11. Date of next meeting**

Our next meeting will take place on Thursday 7th April at 6:00pm.

Signed ………………………………………